**Town of Estancia**

**Regular Meeting of the Board of Trustees**

**Monday, October 5, 2020 6:15 pm**

**Municipal Building Gym, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

 **The meeting was called to order at 6:15pm and Roll Call was taken:**

**Trustee Lovato – Present**

**Trustee Sedillo – Present**

**Trustee Chavez – Present**

**Trustee Hall – Present**

**Mayor Dial – Present**

1. **Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the October 5, 2020 agenda as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

1. **Discussion/Approval of the September 28, 2020 Regular Meeting Minutes- Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the September 28, 2020 Regular Meeting minutes as written. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

1. **Discussion/Approval of the October 5, 2020 Bill List – Action Item**

**ACTION TAKEN:** Trustee Sedillo made a motion to approve the October 5, 2020 Bill List. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**Public Comment – At the discretion of the Mayor. For information only (No Action can be taken). Comments may be limited to (5) minutes per person on any subject.**

**4.0 Department Updates:**

**Police/Animal Control- No update**

**Fire-** Fire Chief Chris Wolonsky said his department is still pushing forward. He told the Board that he has met with the new County Fire Chief. He said the recently conducted a controlled burn and he is replacing some lights at the Fire Station.

**Library- No update**

**Maintenance-No update**

**Administration-No update**

**Old Business**

1. **Approval for purchase of Public Works Trailer - Action Item**

This item was tabled at the last regular meeting. Trustee Sedillo requested, per state statute, that the used trailer that the town is wishing to purchase be inspected by a certified mechanic. Mr. Troy Coburn, a certified mechanic, inspected the trailer and submitted a signed letter stating that he “found this trailer in great working condition”.

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Trustee Sedillo expressed concerns about purchasing the trailer. He said that he thought that the Town should have priced other comparable used trailers before making a decision. Trustee Hall said that he thought that this purchase was a forthright transparent purchase. Clerk Michelle Jones said that Trustee Sedillo’s opinion was appreciated and would be included in the minutes for this meeting. She said that the purchase was well with in procurement as a best price and obtaining quotes for other used trailers would be time consuming and unnecessary. Trustee Lovato said that he asked Public Works Supervisor Lorenzo Bernal about the trailer and Mr. Bernal said that the trailer was exactly what he needs. **ACTION TAKEN:** Trustee Hall made a motion to purchase the used trailer from Mr. Todd Dunlap. Trustee Lovato seconded the motion. Three in favor; Trustee Sedillo was opposed. **MOTION CARRIED**

1. **Letter of Intent with EMWT- Discussion and Possible Action Item**

Mayor Dial requested that this item be tabled to allow time for more research into what is being proposed in the letter. We will ask Art Swenka, our EMWT representative, to attend the next board meeting so he can answer questions that the Board has. **ACTION TAKEN:** Trustee Hall made a motion to table this item. Trustee Chavez seconded the motion. All in favor. **ITEM TABLED**

**New Business**

1. **Ratify MOU with Core Civic Torrance County Detention Center- Action Item**

Trustee Lovato asked if the Town was still having issues with helping Core Civic with prisoner releases. Mayor Dial said no, the Town is not longer assisting with releases.

**ACTION TAKEN:** Trustee Lovato made a motion to ratify the approval of the MOU between the Town of Estancia and Core Civic Torrance County Detention Center. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

1. **Renew Professional Services Agreement with EVEDA- Discussion and Possible Action Item**

Trustee Hall said that he is the Town’s representative on the EVEDA board, and he is impressed with the work that EVEDA and Myra Pancrazio have accomplished in this past year. He referred to the Dollar General store being built in Estancia, the company moving into the old Wells Fargo building, and the windfarms that continue to expand here in Torrance County. Trustee Lovato questioned the annual contribution amount being requested from EVEDA; $2500.00. Clerk Michelle Jones said that she believes it is the same amount as last year and that she believes this to be a reasonable amount. **ACTION TAKEN:** Trustee Hall made a motion to renew the Professional Services Agreement with EVEDA. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**9.0 Mayor/Council:**

**Trustee Hall** said that several of our roads need work, they are cracking on the edges. Trustee Hall also asked about the restrooms at Town Hall. After some discussion, it was decided that the

Women’s restroom would be designated as a staff restroom and the Men’s restroom would be a Public restroom. New key code doorknobs and signs will be ordered and installed.

 **Trustee Chavez** had no update for this meeting.

**Trustee Sedillo** said that he talked with the Finance Director for the County about a second reserve fund. He said with our GRT’s, we could have a second reserve built up in as little as six months. Trustee Hall posed some questions about how best to accomplish this. Trustee Sedillo will do more research. All agree this is a good idea and worth pursuing.

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**Trustee Lovato** asked in anyone had applied yet for our open Police officer position. No one has yet. He then said that he cannot brag enough about our Library and the great work Head Librarian Angela Creamer and her staff are doing. Trustee Lovato is sincerely thanked for his recognition of the wonderful she does daily.

**Mayor Dial** said that his complaint about County Commissioner Sanchez was moving forward. His complaint is focused on the Commissioner’s actions at our Board of Trustee’s meeting on August 3, 2020. He asked for written statements from anyone in attendance. He said that anyone in attendance that evening who wanted to submit a statement could submit them directly to the County Attorney. The due date for these statements is November 9.

**10.0 Executive Session- As per motion and Roll Call Vote- Pursuant to NMSA 1978-10-15-1 to 10-15-4 Section (H) (7) – (8) Sale of real property**

**ACTION TAKEN:** Trustee Hall made a motion to go into Executive Session, as per Motion and Roll Call Vote- Pursuant to NMSA 1978- 10-15-1 to 10-15-4 Section (H)(2) to discuss Real Property. Trustee Lovato seconded the motion. Roll Call Vote: Trustee Lovato- yes, Trustee Sedillo – Yes, Trustee Chavez- yes, Trustee Hall- yes. **MOTION CARRIED**

 Executive Session began at 7:11pm.

**Return from Executive Session-**

**ACTION TAKEN:** Trustee Hall made a motion to return to Regular Session at 7:32pm. Trustee Lovato seconded the motion. All in Favor. **MOTION CARRIED** Trustee Hall stated that the only item discussed in Executive Session was the item listed on the agenda and no action was taken.

**Adjournment**

Trustee Sedillo made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 7:32 pm.

**Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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